




51st Punxsutawney Groundhog Festival July 2, 2017 – July 8, 2017

	Single (10'x10')	Double Back (10'x20')	Double Front (20'x10')
			
7-day	\$150	\$200	\$250
4-day (Wed-Sat)	\$86	\$114	\$146
TOTAL INCLUDES BORO FEE AND SECURITY FEE			

- **CARD TABLE SPOT: NON-PROFIT ONLY** (36 in X 36 in) YOU MUST PROVIDE YOUR OWN TABLE FOR YOUR GROUP THIS SPOT DOES NOT INCLUDE A TENT! ALL MERCHANSIDE AND TABLE MUST BE REMOVED NIGHTLY
- **NO REFUNDS WILL BE ISSUED.**
- **HOURS FOR SALES: SUNDAY 12 NOON-7 PM & MONDAY-SATURDAY 9AM-7PM**
MUST BE CLOSED BY THE END OF THE SECOND SHOW
- TENTS MUST BE EZ UP, FIRST UP OR CARPORT TENT and must be ENCLOSED WITH 4 ZIPPERED SIDES TO SECURE ITEMS AT NIGHT, NO FREE-STANDING TENTS, YOUR TENT MUST HAVE SIDES, AND BE PROPERLY STAKED TO THE GROUND. TENTS SHOULD BE SECURED EACH NIGHT!
- FOR SECURITY PURPOSES, ALL TENTS MUST BE ENCLOSED EACH NIGHT. IF YOU FAIL TO DO SO, YOU WILL BE ASKED TO LEAVE.
- **** ABSOLUTELY NO SET UP BEFORE 9 :00 AM ON SAT. July 1st NO EXCEPTIONS**
- NO ONE IS PERMITTED TO DRIVE INTO THE PARK WITHOUT A COMMITTEE ESCORT, YOU HAVE 30 MINUTES TO UNLOAD AND MOVE YOUR VEHICLE, DO NOT BLOCK SIDEWALK.
- SET UP DAY IS **SATURDAY July 1st FROM 9:00 AM to 3PM**, ALL VENDORS ARE ASKED TO SET UP DURING THIS TIME.
- NO ONE IS PERMITTED TO SET UP WITHOUT CHECKING IN FIRST!! NO SALES THAT DAY
- YOUR SPACE WILL BE MARKED, YOU MUST BE INSIDE THE MARKS. **LEAVE NO SPACE BETWEEN TENTS.** EACH BOOTH MUST BE COMPLETELY ENCLOSED WITH ALL 4 SIDES ZIPPERED AND ALL TABLES, BOXES, BAGS INSIDE AT THE END OF EACH DAY.
- EVERYTHING MUST BE PLACED INSIDE OF TENT AT END OF DAY. SIDEWALK MUST BE KEPT CLEAR.
- PARTICIPANTS ARE RESPONSIBLE FOR CLEANING OF THEIR AREA AND PLACING ALL GARBAGE IN THE DUMPSTER ON UNION STREET EACH DAY.DO NOT LEAVE GARBAGE AT YOUR SPOT!!
- PARTICIPANTS MAYBE REQUIRED TO REMOVE ANY UNACCEPTABLE ITMES AT THE REQUEST OF THE FESTIVAL COMMITTEE, **NO FOOD ITEMS OR BEVERAGES PERMITTED. NO IMITATION GUNS, LASER GUNS, KNIVES, SWORDS, MARSHMALLOW SHOOTERS, SLING SHOTS ETC**
- **NO SMOKING PERMITTED IN THE PARK PER NEW BORO REGULATIONS, SMOKING AREA ON UNION STREET.**
- **NO ILLEGAL FIREARMS PERMITTED IN THE PARK !!! NO SOLICITING IN THE PARK!**

- PLEASE NOTE: MERCHANDISE IS NOT EXCLUSIVE, BUT WE TRY TO NOT POSITION LIKE MERCHANDISE IN THE SAME LOCATION
- YOU WILL BE GIVEN ONE WARNING FOR ANY UNACCEPTABLE BEHAVIOR, /or OBSCENE LANGAUGE, IF BEHAVIOR CONTINUES YOU WILL BE ASKED TO LEAVE.!!
- ALL PARTICIPANTS MUST HAVE A TENT COVERING YOUR SPOT, NO FREE STANDING MERCHANDISE. YOU WILL BE CHARGED FOR AN EXTRA SPOT
- NO PETS or BICYCLES MAY ACCOMPANY PARTICIPANTS IN THE PARK
- THERE WILL BE ZERO TOLERANCE FOR SELLING OR DISPLAY OF DRUG PARAPHENILA !!!
- THERE IS NO ELECTRIC AVAILABLE AS PART OF THIS CONTRACT, GENERATORS ARE NOT PERMITTED, COLEMAN LANTERNS AND AC/DC CONVERTERS MAYBE USED AT NIGHT.
- VENDORS SELLING MERCHANDISE MUST HAVE A PA SALES TAX NUMBER. YOU MUST ENCLOSE A COPY OF YOUR TAX NUMBER, WE ARE REQUIRED TO SUBMIT
- ANYONE SELLING TICKETS OR RAFFLING ITEMS MUST HAVE A SMALL GAME OF CHANCE NUMBER , YOU MUST ENCLOSE A COPY, WE ARE REQUIRED TO SUBMIT.
- TOTAL BALANCE DUE BY MAY 31, 2017
- PLEASE MAIL YOUR APPLICATION TO : PGHFC PO BOX 1001 PUNXSUTAWNEY, PA 15767 ,

- THE PUNXSUTAWNEY GROUNDHOG FESTIVAL COMMITTEE AND/OR ANY OF ITS MEMBERS WILL NOT BE HELD RESPOSIBLE FOR DAMAGE OR LOSS OF PERSONAL OR BUSINESS ITEMS.

Please Contact Lisa Wingard 814-249-8906 or Cindy Saxton 814-952-8657 or email us at pghfcrafters@yahoo.com

(CUT & MAIL THIS PORTION TO PGHFC PO BOX 1001 PUNXSUTAWNEY, PA 15767)

CIRCLE ONE	SINGLE	DOUBLE BACK	DOUBLE FRONT
7- DAY	\$150	\$200	\$250
4-DAY	\$86	\$114	\$146

NO REFUNDS WILL BE ISSUED!

NAME: _____ CONTACT PHONE: _____

ADDRESS _____

SALES TAX # _____ SMALL GAME OF CHANCE _____

DRIVERS LIC # _____ LIC PLATE# _____

AUTO INSURANCE COMPANY _____

ITEMS SELLING _____

TOTAL AMOUNT DUE _____ ENCLOSED AMOUNT _____

SIGNATURE _____

_____ BY INITIALLING, YOU AGREE TO THE TERMS AND CONDITIONS SET FORTH IN THIS CONTRACT.

December 1, 2016

Dear Sponsor,

It's time to start planning for the 51st Annual Punxsutawney groundhog Festival which will be held Sunday July 2nd thru Saturday July 8th 2017. We need your financial help and your participation to provide quality entertainment, free of charge, to our community.

To be an official sponsor, **a minimum of a \$100.00 contribution is required.**

Contributions of \$500.00+ are considered major sponsors and special acknowledgement will be made on the major sponsorship board. A 1990 PA Commonwealth Charter was granted to the PGFC as a 501c4 corporation with a FIN 25-1372264. Your sponsorship will be a part of all printed advertising including the sign in the front of Barclay Square and will be listed on our website, www.groundhogfestival.com. The Groundhog Festival is also in need of sponsors and co-sponsors of major events. Listing on the Major Sponsor Board requires special arrangements with the sponsorship committee.

Your listing as an official sponsor and certificate of sponsorship is a BIG Thank You from the committee and all our guests during festival week. Any sponsors that wish to remain anonymous will have that wish honored. Please consider sponsorship of your local festival in your 2017 budget. A return envelope is enclosed for your response. Sponsors may contact **Roger Steele-Chairperson at 814-938-2947** or **Cindy Saxton- Vice Chairperson at 814-952-8657** with any questions.

Sponsors wishing to reserve booth space, please make reservations by May 1st, 2017. The terms of the agreement will be available on the website or by contacting the crafter Co-Chairs **Lisa Wingard at 814-249-8906** or **Cindy Saxton at 814-952-8657**. Please return the information below with your sponsorship by May 1st, 2017. Checks made payable to: **Punxsutawney Groundhog Festival Committee.**

Thank you for your support of the 51st Punxsutawney Groundhog Festival!!

Business name _____ (Business name will be printed the same as last year unless change is necessary the number of letters will dictate the size of letters)

Contact Name _____

Street Address _____ **Phone Number** _____

City _____ **State** _____ **Zip Code** _____

